

D R A F T

5 October 1954

MEMORANDUM FOR: Chief, Space, Maintenance & Facilities Branch

THRU : Administrative Staff, ORR

FROM : Chief, Economic Defense Division, ORR

SUBJECT: : Central Building, Room 200 - (Insect Type Window Screen)

REFERENCE : Memorandum dated 16 June 1954 from Chief, D/E/RR;
Memorandum dated 27 August 1954 from Chief, Space,
Maintenance & Facilities Branch

1. Your memorandum of 27 August in reply to the request of this office for installation of insect type window screens in Room 200, Central Building, has been noted, particularly your statement to the effect that "new screens have been provided by CIA on a re-imburseable basis only when the occupants are required to work the night shift and/or the area to be screened has not been air conditioned."

2. This Division has no air-conditioned offices. It is requested, therefore, that reconsideration be given to screening Room 200 Central under the provision indicated above.

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Chief, Economic Defense Division